Please complete the following table with areas in which you feel you could develop your skills. These could include skills such as presenting, team work, leadership as well as your reading / written / verbal skills. Make sure that you set your priority focus and suggest ways that you can judge success and where that evidence will be found.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Development Need** | **Priority** | **Current Ability** | **Target Ability** | **Development Opportunity** | **Criteria for judging success** | **Time Scale** | **Where can evidence be found** |
| 1. |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  |

The following review meeting needs to be scheduled with your ICT teacher before the deadline date. In this meeting you will discuss how you think your development needs are progressing and showing evidence of how you are reaching your target ability. Please feel free to bring along evidence to demonstrate your progress as this is needed in order to attain the higher levels.

|  |  |
| --- | --- |
| **Review Meeting 01** | |
| **Development Need** | **Progress Made** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| **Signed:** | |

The following review meeting needs to be scheduled with your ICT teacher before the deadline date. In this meeting you will discuss how you think your development needs are progressing and showing evidence of how you are reaching your target ability. Please feel free to bring along evidence to demonstrate your progress as this is needed in order to attain the higher levels.

|  |  |
| --- | --- |
| **Review Meeting 02** | |
| **Development Need** | **Progress Made** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| **Signed:** | |

The following review meeting needs to be scheduled with your ICT teacher before the deadline date. In this meeting you will discuss how you think your development needs are progressing and showing evidence of how you are reaching your target ability. Please feel free to bring along evidence to demonstrate your progress as this is needed in order to attain the higher levels.

|  |  |
| --- | --- |
| **Review Meeting 03** | |
| **Development Need** | **Progress Made** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| **Signed:** | |